

THE STATE of ALASKA

A Department of Commerce, Community, and Economic Development Division of Corporations, Business and Professional Licensing

Real Estate Commission

550 West 7th Avenue, Suite 1500, Anchorage, AK 99501 Phone: (907) 269-8160

Email: RealEstateCommission@Alaska.Gov

Website: ProfessionalLicense.Alaska.Gov/RealEstateCommission

Real Estate Salesperson by Endorsement Application Instructions

The following must be received by the division before your application for Real Estate Salesperson by Endorsement can be considered complete:

1. APPLICATION

A signed, completed application (#08-4169, pages 1-4).

2. FFFS

Fees made payable to "State of Alaska" in accordance with AS 08.88.171(c), 12 AAC 64.059(c)(l), 12 AAC 02.360(a)(l) and (5), and 12 AAC 64.073

Nonrefundable Application Fee \$200.00 License Fee: \$120.00 Recovery Fund Fee: \$50.00

3. AUTHORIZATION FOR RELEASE OF RECORDS

A completed Authorization for Release of Records form (#08-4169a).

4. EDUCATION

Proof of Salesperson pre-licensing education equivalent to the 40 hours required in 12 AAC 64.063(c). Copies of your education certificates or a transcript is required. In accordance with 12 AAC 64.063(a)(2), these hours must have been completed **within 24 months** immediately preceding the date of application. You must have a complete application filed with the Alaska Real Estate Commission prior to the expiration of the education. Education topics are listed in 12 AAC 64.063(c).

5. EXAM

An exam score sheet showing proof of passing the "Alaska" portion of the Salesperson exam. Exam scores are **valid ONLY for six months from the date of exam.** You <u>must</u> have a complete application filed with the Alaska Real Estate Commission prior to expiration of the exam scores. For information and the application for examination, contact Pearson VUE at 1-800-274-5992 or *www.pearsonvue.com* [AS 08.88.171(c), AS 08.88.263(1), 12 AAC 64.059(c)(2) and (3), and 12 AAC 64.060(e)].

6. VERIFICATION OF LICENSURE

A Verification of Licensure from each jurisdiction where you hold or have ever held a Real Estate license. At least one jurisdiction must reflect licensure at the Salesperson level, and that license must be current and active on the date your Alaska application is considered "complete." License histories/certifications MUST be sent directly from another licensing authority to the Alaska Real Estate Commission. License histories/certifications cannot be accepted directly from applicants (12 AAC 64.059(c)(4), and 12 AAC 64.06l(b) and (c)].

7. PRINCIPAL OCCUPATION STATEMENT

Completion of a written statement verifying you have worked as a Real Estate licensee as your principal occupation within the **immediate six months** preceding the date of application [12 AAC 64.061(c)(l)]. The statement is included as Part VII of the application form. To be eligible for endorsement, you must have within those six months:

- owned a Real Estate Business;
- been employed as a Broker by a Corporation or Partnership; or
- been an actively licensed Broker or Associate Broker under another Broker [12 AAC 64.061(c)].

8. ERRORS & OMISSIONS INSURANCE

Proof/verification of E & O Insurance coverage. Proof/verification of E & O Insurance coverage is required under AS 08.88.172.

9. EMPLOYING BROKER INFORMATION

A completed Employing Broker Information form (#08-4169b) is required under AS 08.88.291.

10. ALASKA REAL ESTATE LAW COURSE

Evidence of completing a 6-hour course on Alaska's Real Estate Law [12 AAC 64.059(g)]. In accordance with 12 AAC 64.063(a)(2), all real estate education courses used to qualify for initial licensure must have been completed within the 24 months immediately preceding the date of the application. For a list of approved schools go to: *ProfessionalLicense.Alaska.Gov/RealEstateCommission* under the Education link/Real Estate Schools (PDF). Education certificates are **valid ONLY for 24 months from the date the course was completed.**

General Information

ERRORS AND OMISSIONS INSURANCE:

All licensees are required to obtain and submit proof of E & O Insurance, either through the Master Policy offered by RISC or through equivalent coverage. All licensees are required to submit verification that they have met the E & O requirement.

POST LICENSING EDUCATION:

All new licensees are required to complete 30 hours of post-licensing education (PLE). This education must be completed within one year after the date of initial salesperson or broker licensure. This is in addition to the 20 hours of continuing education that you must complete to renew your license. After the required 30 hours of PLE is completed, an Affidavit of Post Licensing Education form (#08-4326) MUST be submitted to the Real Estate Commission. Copies of all certificates of the completed education and appropriate fees must accompany the PLE Affidavit within 30 days after the 1-year period of initial licensure [AS 08.88.095] or the license will lapse. New licensees applying for licensure by endorsement who hold an active and valid real estate license in another state and have been licensed by that state for 1 year or more are NOT required to complete PLE [AS 08.88.263(3)].

Additional information about post-licensing requirements is available on the Commission web site: Professionallicense. Alaska. Gov/Rea/EstateCommission

APPLICATION PROCESSING:

The average time to process a paper application varies by program but can take several weeks from the date it is received in this office complete with all correct forms, supporting documents and appropriate fees paid. When the application is complete and correct, and all supporting documents have been received and all fees have been paid, the license will be issued. Start the process far enough in advance to allow for processing time. Applications are reviewed in order of receipt in our office, and walk-in customers should not expect immediate review.

PROFESSIONAL FITNESS QUESTIONS:

A "yes" response in the application does not mean your application will be denied. If you have responded "yes" to any professional fitness questions in the application, be sure to submit a signed and dated explanation, and the charging document and judgement.

DENIAL OF APPLICATION:

Please be aware that the denial of an application of licensure may be reported to any person, professional licensing board, federal, state, or local governmental agency, or other entity making a relevant inquiry or as may be required by law.

RANDOM AUDIT:

If your program requires continuing education, the Division will audit a percentage of the license renewals. If your license is randomly selected for audit, a letter will be sent with instructions to submit documentation as proof you satisfied the continuing competency requirements as stated on this renewal form. Licensees are randomly selected by computer and may be randomly selected as often as the computer program chooses. You must save your documents for at least four years so you can respond to audits.

ADDRESS OR NAME CHANGE:

In accordance with 12 AAC 02.900, it is the applicant's/licensee's responsibility to notify the Division, in writing, of changes of address or name. Name and address change notification forms are available on the Division's website. The address of record with the division will be used to send renewals and all other official notifications and correspondence. The name appearing on the license must be your current legal name.

CERTIFIED TRUE COPIES:

If any of the required documents will be issued under a former name, indicate on the application and submit marriage license and/or court documents that are notarized as a "certified true copy of the original document". To obtain a certified true copy, you must present the notary with the original document along with the photocopy. You must write, "I certify this is a true copy of the original document" and sign your name. The notary will compare the original document with the copy and then notarize your signature.

SOCIAL SECURITY NUMBERS:

AS 08.01.060 and 08.01.100 require that a U.S. Social Security Number be on file with the division before a professional license is issued or renewed for an individual. If you do not have a U.S. Social Security Number, please complete the Request for Exemption from Social Security Number Requirement form (#08-4372) located at *ProfessionalLicense.Alaska.Gov* or contact the division for a copy of the form. This form is required with every application if you do not have a U.S. Social Security Number.

PUBLIC INFORMATION:

Please be aware that all information on the application form will be available to the public, unless required to be kept confidential by state or federal law. Information about current licensees, including mailing addresses, is available on the division's website at *ProfessionalLicense.Alaska.Gov* under License Search.

ABANDONED APPLICATIONS:

Under 12 AAC 02.910, an application is considered abandoned when 12 months have elapsed since correspondence was last received from or on behalf of the applicant. An abandoned application is denied without prejudice. At the time of abandonment, the division will send notification to the last known address of the applicant, who has 30 days to submit a written request for a refund of biennial license and other fees paid. The application fee will not be refunded. If no request for refund is received within that timeframe, no refund will be issued, and all fees will be forfeited.

BUSINESS LICENSES:

The status of a professional license will directly impact the status of an associated business license. Renewal applications for business licenses are mailed separately. For more information about business licenses, (907) 465-2550 or *BusinessLicense.Alaska.Gov*

STALE DOCUMENTS:

Application forms, authorizations and verifications older than 12 months from the date the document was received by the division will be considered stale; the document must be resubmitted as appropriate before the application will be considered by the division or a licensing board. Application documents include the application documents and verifications of licensure from other licensing jurisdictions. (12 AAC 02.915)

PAYMENT OF CHILD SUPPORT:

If the Alaska Child Support Enforcement Division has determined that you are in arrears on child support, you may be issued a nonrenewable temporary license valid for 150 days. Contact Child Support Services at (907) 269-6900 to resolve payment issues.

STATUTES AND REGULATIONS:

The complete set of statutes and regulations for this program are available by written request or online at the division's website: ProfessionalLicense.Alaska.Gov

If you would like to receive notice of all proposed regulation changes for your program, please send a request in writing with your name, preferred contact method (mail or email), and the specific program you want to be updated on to the address below.

Regulations Specialist

Department of Commerce, Community, and Economic Development

Division of Corporations, Business and Professional Licensing

EMAIL: RegulationsAndPublicComment@Alaska.Gov

REC/ZSU



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Real Estate Commission

550 West 7th Avenue, Suite 1500, Anchorage, AK 99501

Phone: (907) 269-8160

Email: RealEstateCommission@Alaska.Gov

Website: ProfessionalLicense.Alaska.Gov/RealEstateCommission

Real Estate Salesperson by Endorsement Application

PART I	Payment of Fees			
	☐ Nonrefundable Application Fee			\$200.00
Required Fees:	License Fee			\$120.00
	☐ Recovery Fund Fee			\$ 50.00
PART II	Personal Information			
Full Legal Name				
	r names used (maiden, nicknames, aliases). If any documer defined true copy of the documentation showing proof of legal na		ived in a prior name,	you must
☐ Not Ap	plicable			
Other N	lames Used:			
Mailing Address	P.O. Box or Street City		State	Zip
Contact Phone:		Date of Birth:		
and Professional Licer	By choosing to receive correspondence on any matter affecting my license or sing, I agree to maintain an accurate email address through the MY LICENS ress in good standing may result in an inability to receive crucial information	E web page. I understar	nd that failure to check my	email account or
Email Address:		Select One:	Send my Corresponder Send my Corresponder	•
	Note: If both boxes are selected above, you will receive	correspondence elec	tronically.	
States Social Security	MBER: AS 08.01.060 requires you to provide your United Number. It is considered confidential information and will ed; it may be used to verify inter-state licensure.			
	·			
PART III	istServ			
Would you like t	o be placed on the AREC ListServ to receive Commission ne	ws via email?	☐ Yes ☐	No
If yes, please pro	ovide the email you would like registered with the ListServ:			

	verifications must be e below, please includ	ctions in which you are cu sent directly to the Alaska le a separate sheet with th	Real Estate Commission	from another licensing au		-		
	Check here if no	one.						
Sta	te or Jurisdiction	License Number	License Category	Active or Inactive		Expira	tion C	ate
				Active Inactive				
				Active Inactive				
				Active				
				Inactive				
				Active Inactive				
		I		- mactive				
PAR	TV Professi	onal Fitness Quest	ions					
he foll	owing guestions must	t be answered. "Yes" answ	vers may not automaticall	v result in license denial.				
or eac	h "yes" response to a	ny question, you must pro	vide an <u>explanation</u> and <u>e</u>	documentation. Use the le		-		
		application; include full deparate letter of explanat			-			
		es of court orders, chargir						
		es are generally consider						
	may not be granted.	answer should be conside	rea cominaential, state the	at in the attachment. A re	quest i	or con	пает	lidiit
		When in dou	ubt, disclose and	d explain.				
1.	conditioned, or limit probation, repriman connection with a p	when in dous a professional license denited or have you surrender ded, disciplined, or entered professional license you have military authorities or is a	ed, revoked, suspended, red a professional license ed into a settlement with ave held in any jurisdiction	or otherwise restricted, , been fined, placed on a licensing authority in		Yes		No
	conditioned, or limit probation, repriman connection with a pincluding that of any Have you been conv purposes of this quincluding but not limit driving without a limit "Convicted" includes	a professional license denited or have you surrender ded, disciplined, or entered or of essional license you have military authorities or is a dicted of a crime or are you uestion, "crime" includes lited to, driving under the incense, reckless driving, or shaving been found guilty indere or no contest, or have	ed, revoked, suspended, or red a professional license ed into a settlement with ave held in any jurisdiction y such action pending? Lu currently charged with companies a misdemeanor, felony, influence (DUI) or driving or driving with a suspendiby verdict of a judge or juring with a suspendict of a judge or judge	or otherwise restricted, , been fined, placed on a licensing authority in on including Alaska and ommitting a crime? For or a military offense, while intoxicated (DWI), ed or revoked license. y, having entered a plea		Yes		No.
2.	conditioned, or limit probation, repriman connection with a pincluding that of any Have you been convulve purposes of this quincluding but not limit driving without a limit convicted includes of guilty, nolo conter of sentence, or a fine	a professional license denited or have you surrender ded, disciplined, or entered or of essional license you have military authorities or is a dicted of a crime or are you uestion, "crime" includes lited to, driving under the incense, reckless driving, or shaving been found guilty indere or no contest, or have	ed, revoked, suspended, red a professional license ed into a settlement with ave held in any jurisdiction such action pending? Lu currently charged with control a misdemeanor, felony, influence (DUI) or driving with a suspendiby verdict of a judge or juring been given probation,	or otherwise restricted, , been fined, placed on a licensing authority in on including Alaska and ommitting a crime? For or a military offense, while intoxicated (DWI), ed or revoked license. y, having entered a plea				
2.	conditioned, or limit probation, repriman connection with a pincluding that of any Have you been convulve purposes of this quincluding but not limit driving without a limit "Convicted" includes of guilty, nolo conter of sentence, or a fine Have you ever had a	a professional license denited or have you surrender ded, disciplined, or entered or of the second license you have military authorities or is a dicted of a crime or are you destion, "crime" includes lited to, driving under the incense, reckless driving, of shaving been found guilty andere or no contest, or have e.	ed, revoked, suspended, red a professional license ed into a settlement with ave held in any jurisdiction such action pending? Lucurrently charged with control a misdemeanor, felony, influence (DUI) or driving with a suspendibly verdict of a judge or juring been given probation, voked?	or otherwise restricted, , been fined, placed on a licensing authority in on including Alaska and ommitting a crime? For or a military offense, while intoxicated (DWI), ed or revoked license. y, having entered a plea a suspended imposition		Yes		N

"Yes" Answers

documentation explaining the specific circumstance(s) of the incident(s).

PART VI Proof of Errors & Omissions Insurance

All licensees are required to obtain and submit proof of E & O insurance, either through the master policy offered by RISC or through equivalent coverage. Those licensees who choose to obtain E & O insurance through equivalent coverage will be required to submit a form completed by their insurance provider that certifies the licensee has met the E & O requirements per 12 AAC 02.510.

Check the box that applies:						
	I have obtained coverage through the master policy offered by RISC.					
	I have an E & O insurance policy with a deductible of NOT MORE THAN \$5,000; and					
	I have attached or submitted a certificate of insurance from my insurance provider.					
	I have an E & O insurance policy with a deductible of MORE THAN \$5,000 or self-insured retention; and					
	I have attached or submitted a notarized affidavit certifying that I have financial resources in set-aside funds to pay the higher deductible amount or self-insured retention; and					
	I have attached or submitted a certificate of insurance from my insurance provider.					
obtaining	C 02.530(2), a broker of other real estate licensees may comply with the requirements of 12 AAC 02.510(a)(I) and (2) by insurance with coverage of a minimum of \$300,000 per wrongful act and \$1,000,000 aggregate, if all licensees associated troker are covered.					
	I have E & O insurance coverage through my real estate brokerage.					
	I have attached or submitted a certificate of insurance from the insurance provider.					

12 AAC 02.530. STANDARDS FOR EQUIVALENT COVERAGE. An insurer issuing equivalent coverage under AS 08.88.172(c)(2) shall hold a certificate of authority issued under AS 21.09. All activities contemplated under AS 08.88.172 must be covered. The insurance must meet the minimum coverage standards of 12 AAC 02.510, except that

- (1) a policy with a higher deductible amount or self-insured retention will qualify as equivalent coverage for purposes of AS 08.88.172(c)(2) if, when applying to obtain or renew the license, the insured licensee provides the Real Estate Commission with
- (A) an affidavit certifying that the insured licensee has the financial resources in set-aside funds to pay the higher deductible amount or self-insured retention; and
 - (B) a certificate of insurance from the insured licensee's insurer; and

a broker employing other real estate licensees may comply with the requirements of 12 AAC 02.SIO(a)(I) and (2), by obtaining insurance with coverage of a minimum of \$300,000 per wrongful act and \$1,000,000 aggregate, if all licensees associated with the broker are covered.

PART VII	Principal Occupation Statement	pal Occupation Statement				
In accordance with 12 AAC 64.061(c)(1), I verify that I have practiced Real Estate actively as my principal occupation within the immediate six months preceding this application.						
Brokerage Nam	Brokerage Name:					
Dates of Praction	ce: From:	To:				



FOR DIVISION USE ONLY

Real Estate Commission

550 West 7th Avenue, Suite 1500, Anchorage, AK 99501

	Phone: (907) 269-8160 Email: RealEstateCommission@Alaska.Gov Website: ProfessionalLicense.Alaska.Gov/RealEstateCommission
	Signature Page
	Applicant Name:
,	
	PART VIII Agreement
	I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted herewith are true and correct.

I understand that any falsification or misrepresentation of any item or response in this application, or any attachment hereto, or falsification or misrepresentation of documents to support this application, is sufficient grounds for denying, revoking, or otherwise disciplining a license, certificate, or permit to practice in the state of Alaska.

I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Applicant Signature:		Date Signed:	
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Authorization for Release of Records

I hereby authorize the Alaska Division of Corporations, Business, and Professional Licensing and its investigators to examine my employment, educational records, and records pertaining to litigation, judgments, suits and/or settlements, and any law enforcement records pertaining to me and discuss them with persons having possession of them. I also expressly permit and authorize the release of any and all such records pertaining to me to the Alaska Division of Corporations, Business, and Professional Licensing and its investigators.

I authorize the division to discuss my records with persons or organizations that are considered appropriate by the division in connection with an official investigation, and to provide copies of my records to those persons or organizations deemed appropriate by the division.

This release also applies to any documents or records which contain information pertaining to psychiatric, psychological, drug, or alcohol evaluation, counseling, diagnosis or treatment received by me and which were prepared or made in conjunction with, or under the authority or guidance of any local, state, or federal law which relates to psychiatric, drug or alcohol evaluation, diagnosis or treatment, including all information previously identified, collected, or stored under the authority of any state or federal law, including 42 CFR Part 2.

I request that upon presentation of this release, or a Certified True Copy thereof, that you provide copies of those records to the division and/or its investigators, and/or representatives of the Office of the Attorney General of the State of Alaska.

This authorization is given expressly in connection with the application (initial, renewal, reactivation) for issuance of a license as a real estate salesperson by endorsement.

I hereby release you, your organization, the Alaska Department of Commerce, Community, and Economic Development, Division of Corporations, Business, and Professional Licensing and its investigators, and all others directly and/or indirectly involved in this matter from any liability or damage which may result from furnishing the information requested.

This authorization expires one (1) year from the date of my signature below.

Name:	First	Middle		Last
Full Address:	P.O. Box or Street	City	State	Zip
Phone:			Date of Birth:	
Email:				
Signature:			Date Signed:	



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Real Estate Commission

550 West 7th Avenue, Suite 1500, Anchorage, AK 99501 Phone: (907) 269-8160 Email: RealEstateCommission@Alaska.Gov

Website: ProfessionalLicense.Alaska.Gov/RealEstateCommission

Employing Broker Information

Applicant Name:			_		
PART I Business	s Information (Red	quired)			
Real Estate Office Name: (Main or Branch)					
Real Estate Office License Number:					
Business Physical Address:	Street	City		State	Zip
PART II Broker I	nformation (Requ	ired)			
Employing Broker Printed Name:	<u> </u>				
Broker License Number:			Broker Phone Number:		
Broker Signature:	<u> </u>		Date Signed:		
PART III Associat	e Broker Informat	tion (Required <i>onl</i>	ly if working	in a branch offi	ce)
Associate Broker Printed Name:					
Associate Broker License Number:					
Associate Broker Signature:			Date Signed:		



THE STATE of ALASKA

Department of Commerce, Community, and Economic Development Division of Corporations, Business and Professional Licensing

Professional Licensing

PO Box 110806, Juneau, AK 99811-0806 Phone: (907) 465-2550 • Fax: (907) 465-2974 Email: *License@Alaska.Gov*

Website: ProfessionalLicense.Alaska.Gov

Authorization to Discuss Professional License Application and Information

Division staff is authorized to communicate only with the applicant. If the applicant is using a credentialing agency or is accepting assistance from a staffing or employment agency, division staff must have a signed release from the applicant to discuss the application and share information on file.

To authorize communication, please complete this form and file with your application.

PART I	Applic	ant/Agency Information			
Name of Appli	cant:				
Program:					
Applicant Ema	il:		Applicant Phone:		
Authorized Ag	ency:		Agency Phone:		
Authorized Individual:			Email:		
PART II	Signat	ure			
•	I hereby authorize staff of the Alaska Division of Corporations, Business and Professional Licensing to share and exchange information relating to my licensing application with the above-named authorized agency and individual.				
•	This release applies to status updates, documents, and any other information required to complete my application for licensure in				
_	the State of Alaska.				
_	I give permission for you to discuss the contents of my license file with the above-named person until the date my license is issued. I give permission for you to discuss the contents of my license file with the above-named person until I withdraw permission.				
i give peri	THISSION TOP	you to discuss the contents of my license file with the	above-named pers	on until I \	withuraw permission.
Applicant Sign	ature:			Date:	

Information for credentialing, staffing or employment agencies:

- Licensing staff will respond to no more than two inquiries from agencies each month. Every effort will be made to respond to inquiries quickly, please allow 10 business days for this request to be processed.
- Applicants are emailed with a status update and may contact staff to query application status at any time.
- The division will not accept applications that list an agency address as the practice address and will likewise not accept the telephone numbers or email addresses for such agencies as the applicant's own. The division may only accept those addresses, phone numbers, and email addresses if the applicant is actually practicing in that office. Alaska law requires the applicant to provide their information, not the agency information.



THE STATE of ALASKA

Department of Commerce, Community, and Economic Development Division of Corporations, Business and Professional Licensing

Professional Licensing

PO Box 110806, Juneau, AK 99811 Phone: (907) 465-2550 Email: License@Alaska.Gov Website: ProfessionalLicense.Alaska.Gov

Letter of Explanation for a Professional Fitness "Yes" Answer

Use this form only to explain and document any professional fitness "yes" answers. A "yes" answer is not necessarily disqualifying but concealing one may be.

Each "yes" answer requires a separate explanation and associated documentation. Submit all relevant documentation with this form, even if you have previously provided it.

- **Explanations** include full details, dates, locations, type of action, organizations or parties involved, and specific circumstances. If the space provided is insufficient, make additional copies as needed.
- **Documentation** includes copies of court orders, charging documents, board or license actions, decisions against your professional certification, satisfaction of consent agreements (fines paid, community service completed, off probation, etc.), and fitness to practice letters (statement from your provider that you are safe to practice if you check "yes" to any of the questions regarding mental or physical health, or drug or alcohol abuse or addiction).
- **Disciplinary actions** may include, but not be limited to, suspension, surrender, revocation, probation, academic probation, reprimand, censure, restricted license, limited license, conditioned license, or letters of counseling, concern, advice, warning, caution, admonishment, or reprimand.

If you have multiple "yes" answers or multiple incidents for any professional fitness question, you must use a separate copy of this form and provide a full explanation and documentation for each incident.

The contents of licensing files are public records. If you believe that the additional information you are attaching to explain a "yes" answer should be considered confidential, state that in the attachment. A request for confidentiality may or may not be granted according to state law.

Write the professional fitness question number you are answering "yes" to in the box.						
Location of Incide	nt:				Date of Incident	::
Explanation of Inc When in doubt, and explain. Make copies as ne	disclose					
Did you attach all	applicabl	le documents associated w	ith this incid	lent?		
Court Order	s [Consent Agreements	□ D	isciplinary Actions	Charging	g Documents
Court Recor] st	Fitness to Practice	□ A	ll Other Documentati	on Related to Th	is Incident
I have additional incidents for this "yes" answer, or "yes" answers to other Professional Fitness questions and have attached a separate copy of this form for each incident.						
Full Name:					Program:	
Signature:					Date Signed:	

FOR DIVISION USE ONLY

State of Alaska
Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional Licensing
PO Box 110806, Juneau, AK 99811

Phone: (907) 465-2550

Credit Card Payment Fo	rm	
All major credit cards are accepted credit card payment form with you	d. For security purposes, <u>do not email</u> credit car ur application.	d information. Include this
Name of Applicant or Licensee: _		
Profession Type (e.g., Acupuncture	e):	
License Number (if applicable):		
I wish to make payment by credit	card for the following (check all that apply):	AMOUNT
Application Fee:		
License or Renewal Fee:		
Other (fine, exam, etc.):		
1		
2		
	TOTAL	:
Name (as shown on credit card): _		
Mailing Address:		
Phone Number:	Email (optional):	
Signature of Credit Card Holder:		
08-4438 Rev 12/06/202	22 Credit Card Payment Form (all maj	or cards accepted)
		• •
CREDIT CARD INFO: Your	payment cannot be processed unless a	Il fields are completed!
		All 3 fields MUST be
		completed!
2. Expiration Date:		This section will be
3. Security Code:		destroyed after the payment is processed.